

HOUSING & COMMUNITY COMMITTEE PROPOSED FEES AND CHARGES 2020/21				
	Unit Measurement	2019/20 Charge	2020/21 Proposed Charge	% Change
Garages				
Garage Rent (VAT not charged to tenants but is charged to non tenants)	Per Week	13.15	13.15	0.0%
Premium garages	Per Week	14.05	14.05	0.0%
Garage Rent - Concessionary	Per Week	6.45	6.45	0.0%
Private Sector Housing				
Housing Notices (fixed charge per person)		300.00	308.00	2.7%
Licence for a standard 5 bedroom HMO (initiated with LA intervention) 5 year licence		853.00	852.00	-0.1%
Additional Bedrooms	Per Bedroom	16.00	16.00	0.0%
HMO licence fee Part 1: Initial licence fee application		599.00	601.00	0.3%
HMO licence fee Part 2: Ongoing management of 5 year licence		426.00	431.00	1.2%
Enforcement fee: Due to failure to apply to Local authority		254.00	251.00	-1.2%
Production of drawings		50.00	N/A	0.0%
Standard inspection for immigration		205.00	205.00	0.0%
Licensing				
Mobile Home Licences (Per Annum)				
Site with 1-5 mobile homes, low risk, inspected every 3 years		102.00	N/A	0.0%
Site with 1-5 mobile homes, medium risk, inspected every 2 years		180.00	N/A	0.0%
Site with 1-5 mobile homes, high risk, inspected every year		256.00	N/A	0.0%
Site with 6-10 mobile homes, low risk, inspected every 3 years		128.00	N/A	0.0%
Site with 6-10 mobile homes, medium risk, inspected every 2 years		205.00	N/A	0.0%
Site with 6-10 mobile homes, high risk, inspected every year		282.00	N/A	0.0%
Site with 11-20 mobile homes, low risk, inspected every 3 years		154.00	N/A	0.0%
Site with 11-20 mobile homes, medium risk, inspected every 2 years		230.00	N/A	0.0%
Site with 11-20 mobile homes, high risk, inspected every year		333.00	N/A	0.0%
Site with 20-50 mobile homes, low risk, inspected every 3 years		230.00	N/A	0.0%
Site with 20-50 mobile homes, medium risk, inspected every 2 years		333.00	N/A	0.0%
Site with 20-50 mobile homes, high risk, inspected every year		435.00	N/A	0.0%
Site with 50-100 mobile homes, low risk, inspected every 3 years		333.00	N/A	0.0%
Site with 50-100 mobile homes, medium risk, inspected every 2 years		435.00	N/A	0.0%
Site with 50-100 mobile homes, high risk, inspected every year		538.00	N/A	0.0%
Site with 100-150 mobile homes, low risk, inspected every 3 years		538.00	N/A	0.0%
Site with 100-150 mobile homes, medium risk, inspected every 2 years		691.00	N/A	0.0%
Site with 100-150 mobile homes, high risk, inspected every year		845.00	N/A	0.0%
Annual Fee		NEW	£42.00 + £7.95 per unit	0.0%
New Site Application				
New Licence 1-5 Units fee charged per unit	Per Unit	50.00	N/A	0.0%
New Licence 6-10 Units		300.00	N/A	0.0%
New Licence 11-20 Units		370.00	N/A	0.0%
New Licence 21-50 Units		430.00	N/A	0.0%
New Licence 51-100 Units		470.00	N/A	0.0%
New Licence 101 or more Units		490.00	N/A	0.0%
New Site Licence Application Fee		NEW	£414.00 + £7.00 per unit	0.0%
Other fees				
Variation to Licences		178.00	N/A	0.0%
Transfer of Site Licence		115.00	N/A	0.0%
Deposit Site Rules		99.00	N/A	0.0%
Deposit/Change of Site Rules		NEW	72.00	0.0%
Transfer/amendment of a Site Licence		NEW	£222.50 (+£84.00 if a site visit is required)	0.0%
Enforcement		NEW	Hourly rate of officers involved, plus any other costs such as legal fees.	0.0%

HOUSING & COMMUNITY COMMITTEE PROPOSED FEES AND CHARGES 2020/21

	Unit Measurement	2019/20 Charge	2020/21 Proposed Charge	% Change
Old Town Hall Arts Centre				
Meetings / Rehearsals / Workshops / Classes (no technical support) minimum 2hr booking				
Theatre (capacity 120) - Mon - Fri (10:30 - 18:00)	Per Hour	27.00	28.00	3.7%
Theatre (capacity 120) - Mon - Fri (18:00 - 23:00)	Per Hour	32.00	33.00	3.1%
Theatre (capacity 120) - Sat - Sun (10:30 - 23:00)	Per Hour	32.00	33.00	3.1%
Theatre (capacity 120) - Mon - Sun (10.30 - 23.00) (Casual Staff are required for the event)	Additional Per Hour	NEW	10.00	0.0%
Theatre (capacity 120) - Mon - Fri (10:30 - 17:30) - Registered Charity rate	Per Hour	21.00	21.50	2.4%
Theatre (capacity 120) - Mon - Fri (18:00 - 22:30) - Registered Charity rate	Per Hour	23.00	23.50	2.2%
Theatre (capacity 120) - Sat - Sun - Registered Charity rate	Per Hour	23.00	23.50	2.2%
Theatre (capacity 120) - Mon - Sun (10.30 - 23.00) - Registered Charity rate (Casual Staff are required for the event)	Additional Per Hour	NEW	10.00	0.0%
Cellar (capacity 60-90) - Mon - Fri (10:30 - 17:30)	Per Hour	14.00	14.50	3.6%
Cellar (capacity 60-90) - Mon - Fri (18:00 - 22:30)	Per Hour	23.00	23.50	2.2%
Cellar (capacity 60-90) - Sat - Sun (10:30 - 22:30)	Per Hour	23.00	23.50	2.2%
Cellar (capacity 60-90) - Mon - Sun (10.30 - 22.30) (Casual Staff are required for the event)	Additional Per Hour	NEW	10.00	0.0%
Cellar (capacity 60-90) - Mon - Fri (10:30 - 17:30) - Registered Charity rate	Per Hour	13.00	13.50	3.8%
Cellar (capacity 60-90) - Mon - Fri (18:00 - 22:30) - Registered Charity rate	Per Hour	21.00	21.50	2.4%
Cellar (capacity 60-90) - Sat-Sun - Registered Charity rate	Per Hour	21.00	21.50	2.4%
Cellar (capacity 60-90) - Mon - Sun (10.30 - 22.30) - Registered Charity rate - (Casual Staff are required for the event)	Additional Per Hour	NEW	10.00	0.0%
Gallery (capacity 55) - Mon - Sun (18:00 - 22:30)	Per Hour	23.00	23.50	2.2%
Gallery (capacity 55) - Mon - Sun (10.30 - 22.30) (Casual Staff are required for the event)	Per Hour	NEW	10.00	0.0%
Gallery (capacity 55) - Mon - Sun (18:00 - 22:30) - Registered Charity rate	Per Hour	21.00	21.50	2.4%
Gallery (capacity 55) - Mon - Sun (10.30 - 22.30) Registered Charity rate - (Casual Staff are required for the event)	Additional Per Hour	NEW	10.00	0.0%
Private Parties (including FOH / Bar staff)				
If the hirer requires daytime rehearsal / set up - this is charged at the hourly rate				
Cellar (capacity 60-90) - Mon - Sun (18:00 - 23:00)		262.00	270.00	3.1%
Cellar (capacity 60-90) - Mon - Sun (18:00 - 23:00) - Registered Charity rate		220.00	220.00	0.0%
Gallery (capacity 55) - Mon - Sun (18:00 - 23:00)		262.00	270.00	3.1%
Gallery (capacity 55) - Mon - Sun (18:00 - 23:00) - Registered Charity rate		220.00	220.00	0.0%
There is an additional charge of £60 for technical support if deemed necessary				
Performances & Rehearsals (inc. FOH / Technical / Bar / Box Office Support)				
Theatre (capacity 120) - Mon - Sun (10.00 - 23:00)		650.00	650.00	0.0%
Theatre (capacity 120) - Mon - Sun (10.00 - 23:00) Registered Charity rate		472.00	500.00	5.9%
Cellar (capacity 30 - 60) - Mon - Sun (10:00 - 23:00)		456.00	450.00	-1.3%
Cellar (capacity 30 - 60) - Mon - Sun (10:00 - 23:00) Registered Charity rate		262.00	300.00	14.5%
Adventure Playgrounds				
Community/Voluntary Group	Per Hour	31.00	32.00	3.2%
Private Group	Per Hour	55.00	56.00	1.8%
Children's Party	Per Hour	55.00	56.00	1.8%
Training Organisation (Play) if no staff needed	Per Hour	31.00	32.00	3.2%
Training Organisation (Care)	Per Hour	51.00	52.00	2.0%
Schools	Per Hour	31.00	32.00	3.2%
Schools	Half Day	62.00	63.00	1.6%
Schools	Full Day	123.00	125.00	1.6%
Sports pitch (Chaulden AP)	Per Hour	36.00	37.00	2.8%
Sports pitch (Adeyfield AP and Grovehill & Woodhall Farm AP)	Per Hour	NEW	50.00	0.0%
Laser Tag (party hire in addition to venue)		60.00	65.00	8.3%
Sports coach and pitch		51.00	52.00	2.0%
Go carts (party hire in addition to venue)	Per Hour	51.00	52.00	2.0%
Laser Tag 30 min session	Per session per individual	5.00	6.00	20.0%

HOUSING & COMMUNITY COMMITTEE PROPOSED FEES AND CHARGES 2020/21						
		2019/20 Charge	2020/21 Proposed Charge			% change
			Application	Licence	Total fee	
Alcohol, entertainment and late night refreshment licences						
Club premises certificates – applications						
Application for new club premises certificate	Band A	100.00	100.00	-	100.00	0.0%
	Band B	190.00	190.00	-	190.00	0.0%
	Band C	315.00	315.00	-	315.00	0.0%
	Band D	450.00	450.00	-	450.00	0.0%
	Band E	635.00	635.00	-	635.00	0.0%
	Site under construction/development	315.00	315.00	-	315.00	0.0%
Application for full variation of club premises certificate	Band A	100.00	100.00	-	100.00	0.0%
	Band B	190.00	190.00	-	190.00	0.0%
	Band C	315.00	315.00	-	315.00	0.0%
	Band D	450.00	450.00	-	450.00	0.0%
	Band E	635.00	635.00	-	635.00	0.0%
	Site under construction/development	315.00	315.00	-	315.00	0.0%
Application for minor variation of club premises certificate		89.00	89.00	-	89.00	0.0%
Request for duplicate copy of certificate following loss/theft/damage		10.50	10.50	-	10.50	0.0%
Change of name or address on club premises certificate		10.50	10.50	-	10.50	0.0%
Change of club rules		10.50	10.50	-	10.50	0.0%
Club premises certificates – annual fees						
Annual fee (payable on anniversary of grant of certificate)	Band A	70.00	-	70.00	70.00	0.0%
	Band B	180.00	-	180.00	180.00	0.0%
	Band C	295.00	-	295.00	295.00	0.0%
	Band D	320.00	-	320.00	320.00	0.0%
	Band E	350.00	-	350.00	350.00	0.0%
	Site under construction/development	295.00	-	295.00	295.00	0.0%
Personal licences						
Application for new personal licence		37.00	37.00	-	37.00	0.0%
Duplicate copy of licence following theft/loss/damage		10.50	10.50	-	10.50	0.0%
Change of name or address		10.50	10.50	-	10.50	0.0%
Premises licences – applications						
Application for new premises licence	Band A	100.00	100.00	-	100.00	0.0%
	Band B	190.00	190.00	-	190.00	0.0%
	Band C	315.00	315.00	-	315.00	0.0%
	Band D	450.00	450.00	-	450.00	0.0%
	Band D with multiplier	900.00	900.00	-	900.00	0.0%
	Band E	635.00	635.00	-	635.00	0.0%
	Band E with multiplier	1,905.00	1,905.00	-	1,905.00	0.0%
	Site under construction/development	315.00	315.00	-	315.00	0.0%
	Exempt	No fee	No fee	No fee	No fee	0.0%
Application for full variation of premises licence	Band A	100.00	100.00	-	100.00	0.0%
	Band B	190.00	190.00	-	190.00	0.0%
	Band C	315.00	315.00	-	315.00	0.0%
	Band D	450.00	450.00	-	450.00	0.0%
	Band D with multiplier	900.00	900.00	-	900.00	0.0%
	Band E	635.00	635.00	-	635.00	0.0%
	Band E with multiplier	1,905.00	1,905.00	-	1,905.00	0.0%
	Site under construction/development	315.00	315.00	-	315.00	0.0%
	Exempt	No fee	No fee	No fee	No fee	0.0%

HOUSING & COMMUNITY COMMITTEE PROPOSED FEES AND CHARGES 2020/21						
		2019/20 Charge	2020/21 Proposed Charge			% change
			Application	Licence	Total fee	
Additional application fee for high-capacity premises (payable in addition to the standard application fee)	Capacity: 5,000–9,999	1,000.00	1,000.00	-	1,000.00	0.0%
	Capacity: 10,000–14,999	2,000.00	2,000.00	-	2,000.00	0.0%
	Capacity: 15,000–19,999	4,000.00	4,000.00	-	4,000.00	0.0%
	Capacity: 20,000–29,999	8,000.00	8,000.00	-	8,000.00	0.0%
	Capacity: 30,000–39,999	12,000.00	12,000.00	-	12,000.00	0.0%
	Capacity: 40,000–49,999	16,000.00	16,000.00	-	16,000.00	0.0%
	Capacity: 50,000–59,999	20,000.00	20,000.00	-	20,000.00	0.0%
	Capacity: 60,000–69,999	24,000.00	24,000.00	-	24,000.00	0.0%
	Capacity: 70,000–79,999	28,000.00	28,000.00	-	28,000.00	0.0%
	Capacity: 80,000–89,999	32,000.00	32,000.00	-	32,000.00	0.0%
	Capacity: 90,000+	64,000.00	64,000.00	-	64,000.00	0.0%
Application for transfer of premises licence		23.00	23.00	-	23.00	0.0%
Application for variation of premises licence to specify premises supervisor		23.00	23.00	-	23.00	0.0%
Application for minor variation of premises licence		89.00	89.00	-	89.00	0.0%
Application to substitute mandatory condition for community premises (if not made simultaneously with another application)		23.00	23.00	-	23.00	0.0%
Application for interim authority notice		23.00	23.00	-	23.00	0.0%
Request for duplicate copy of premises licence following loss/theft/damage		10.50	10.50	-	10.50	0.0%
Change of name or address on premises licence		10.50	10.50	-	10.50	0.0%
Premises licences – annual fees						
Annual fee (payable on anniversary of grant of licence)	Band A	70.00	-	70.00	70.00	0.0%
	Band B	180.00	-	180.00	180.00	0.0%
	Band C	295.00	-	295.00	295.00	0.0%
	Band D	320.00	-	320.00	320.00	0.0%
	Band D with multiplier	640.00	-	640.00	640.00	0.0%
	Band E	350.00	-	350.00	350.00	0.0%
	Band E with multiplier	1,050.00	-	1,050.00	1,050.00	0.0%
	Site under construction/development	295.00	-	295.00	295.00	0.0%
	Exempt	No fee	No fee	No fee	No fee	0.0%
Additional annual fee for high-capacity premises (payable in addition to the standard annual fee)	Capacity: 5,000–9,999	500.00	-	500.00	500.00	0.0%
	Capacity: 10,000–14,999	1,000.00	-	1,000.00	1,000.00	0.0%
	Capacity: 15,000–19,999	2,000.00	-	2,000.00	2,000.00	0.0%
	Capacity: 20,000–29,999	4,000.00	-	4,000.00	4,000.00	0.0%
	Capacity: 30,000–39,999	8,000.00	-	8,000.00	8,000.00	0.0%
	Capacity: 40,000–49,999	12,000.00	-	12,000.00	12,000.00	0.0%
	Capacity: 50,000–59,999	16,000.00	-	16,000.00	16,000.00	0.0%
	Capacity: 60,000–69,999	20,000.00	-	20,000.00	20,000.00	0.0%
	Capacity: 70,000–79,999	24,000.00	-	24,000.00	24,000.00	0.0%
	Capacity: 80,000–89,999	28,000.00	-	28,000.00	28,000.00	0.0%
	Capacity: 90,000+	32,000.00	-	32,000.00	32,000.00	0.0%
Temporary event notices						
Temporary event notice (standard) - submission fee		21.00	21.00	-	21.00	0.0%
Temporary event notice (late) - submission fee		21.00	21.00	-	21.00	0.0%
Duplicate copy of notice following theft/loss/damage		10.50	10.50	-	10.50	0.0%
Miscellaneous						
Application for provisional statement		315.00	315.00	-	315.00	0.0%
Notification of legal/financial interest in premises		21.00	21.00	-	21.00	0.0%

HOUSING & COMMUNITY COMMITTEE PROPOSED FEES AND CHARGES 2020/21					
	2019/20 Charge	2020/21 Proposed Charge			% change
		Application	Licence	Total fee	
Animal licences					
*Where licences for multiple animal activities are issued under The Animal Welfare (Licensing of Activities Involving Animals)(England) Regulations 2018, the fees will be equivalent to the higher cost activity.					
Animal boarding establishments					
Application for new animal boarding establishment licence (up to 3yrs)	373.00	368.00	219.00	587.00	57.4%
Application to renew animal boarding establishment licence (3yrs)	373.00	215.00	219.00	434.00	16.4%
Application for a new animal boarding establishment Franchise (Qualified officer inspection will be required for each premises)	373.00	215.00	372.00	587.00	57.4%
Application to renew a franchise (Qualified officer inspection will be required for each premises)	373.00	215.00	219.00	434.00	16.4%
Application to vary animal boarding establishment licence (Qualified officer inspection may be required)	88.00	143.00	55.00	198.00	125.0%
Application for new animal boarding establishment licence (home boarding)	373.00	229.00	219.00	448.00	20.1%
Application to renew animal boarding establishment licence (home boarding) (Qualified officer inspection will be required for each premises)	373.00	215.00	219.00	434.00	16.4%
Application to vary animal boarding establishment licence (home boarding) (Qualified officer inspection may be required)	88.00	143.00	55.00	198.00	125.0%
Application to vary a franchise to add premises (Qualified officer inspection will be required for each additional premises)	88.00	101.00	n/a	101.00	14.8%
Application to vary to reduce numbers or types of animals or activities.	35.00	28.00	-	28.00	-20.0%
Re-evaluation of star rating (Qualified officer inspection may be required)	44.00	28.00	-	28.00	-36.4%
Qualified officer inspection (where required)	102.00	116.00			13.7%
Veterinary inspection of premises * (where required)		Recharged at cost			
Dangerous wild animals					
Application for licence to keep dangerous wild animals (2yr) (plus cost of vet inspection)	310.00	142.00	35.00	177.00	-42.9%
Application to renew licence to keep dangerous wild animals (2yr) (plus cost of vet inspection)	310.00	142.00	35.00	177.00	-42.9%
Application to vary licence conditions (new species/increased numbers of animals)	228.00	62.00	35.00	97.00	-57.5%
Application to vary licence conditions (administrative matters only)	64.00	27.00	0.50	27.50	-57.0%
Veterinary inspection of premises *		Recharged at cost			
Dog breeding establishments					
Application for new dog breeding licence (plus cost of vet inspection) (up to 3 yrs)	273.00	370.00	219.00	589.00	115.8%
Application to renew dog breeding licence (plus cost of vet inspection) (up to 3 yrs)	273.00	217.00	219.00	436.00	59.7%
Application to vary an animal breeding establishment (inspection may be required)	88.00	41.00	78.00	119.00	35.2%
Re-evaluation of star rating (inspection may be required)	35.00	27.00	0.50	27.50	-21.4%
Application to vary licence (administrative matters only)	NEW	27.00	0.50	27.50	0.0%
Qualified officer inspection (where required)	102.00	116.00			13.7%
Veterinary inspection of premises *		Recharged at cost			

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	2019/20 Charge	2020/21 Proposed Charge			% change
		Application	Licence	Total fee	
Pet shops					
Application for new pet shop licence (up to 3yrs)	372.00	368.00	219.00	587.00	57.8%
Application to renew pet shop licence(up to 3yrs)	372.00	215.00	219.00	434.00	16.7%
Application for new pet shop licence (fish only) (up to 3yrs)	372.00	368.00	219.00	587.00	57.8%
Application to renew pet shop licence (fish only) (up to 3yrs)	372.00	215.00	219.00	434.00	16.7%
Application to vary a pet shop licence (Qualified officer inspection may be required)	88.00	143.00	55.00	198.00	125.0%
Application to vary a pet shop licence - reduce animals	35.00	27.00	0.50	27.50	-21.4%
Re-evaluation of star rating (Qualified officer inspection may be required)	35.00	27.00	0.50	27.50	-21.4%
Application to vary licence (administrative matters only)	NEW	27.00	0.50	27.50	0.0%
Qualified officer inspection (where required) new	102.00		116.00		13.7%
Qualified officer inspection (where required) renewal	102.00		102.00		0.0%
Veterinary inspection of premises * (where required)		Recharged at cost			
Riding establishments					
Application for new riding establishment licence (plus cost of vet inspection)	271.00	333.00	118.00	451.00	66.4%
Application to renew riding establishment licence (plus cost of vet inspection)	271.00	215.00	118.00	333.00	22.9%
Application to vary a riding establishment licence (Inspection may be required)	88.00	41.00	55.00	96.00	9.1%
Application to vary - to reduce licensable activities or numbers of animals	35.00	27.00	0.50	27.50	-21.4%
Re-evaluation of star rating (Inspection may be required)	35.00	27.00	0.50	27.50	-21.4%
Application to vary licence (administrative matters only)	NEW	27.00	0.50	27.50	0.0%
Qualified officer inspection (where required)	102.00		116.00		13.7%
Veterinary inspection of premises *		Recharged at cost			
Keeping of Exhibition/Performing Animals					
Application for a new licence for keeping exhibition/performing animals	290.00	215.00	118.00	333.00	14.8%
Application for to renew licence for keeping exhibition/performing animals	290.00	215.00	118.00	333.00	14.8%
Application to vary licence to keep or train animals for exhibition (Qualified officer inspection may be required)	88.00	143.00	55.00	198.00	125.0%
Application to vary a licence for keeping exhibition/performing animals to reduce licensable activities or number of animal	35.00	27.00	0.50	27.50	-21.4%
Application to vary licence (administrative matters only)	NEW	27.00	0.50	27.50	0.0%
Qualified officer inspection (where required) new	102.00		116.00		13.7%
Qualified officer inspection (where required) renewal	102.00		102.00		0.0%
Veterinary inspection of premises * (where required)		Recharged at cost			
Zoos					
Application for new zoo licence (4yr) (plus cost of vet inspection)	1,901.00	1,490.00	319.00	1,809.00	-4.8%
Application to renew zoo licence (6yr) (plus cost of vet inspection)	1,421.00	890.00	319.00	1,209.00	-14.9%
Application to vary zoo licence (plus cost of vet inspection)	1,421.00	1,490.00	319.00	1,809.00	27.3%
Application to transfer zoo licence (plus cost of vet inspection)	234.00	134.00	76.00	210.00	-10.3%
Veterinary inspection of premises *		Recharged at cost			

HOUSING & COMMUNITY COMMITTEE PROPOSED FEES AND CHARGES 2020/21						
	2019/20 Charge	2020/21 Proposed Charge			% change	
		Application	Licence	Total fee		
Betting, gambling and lottery licences						
Lottery registrations						
Registration of society for small society lotteries	40.00	40.00	-	40.00	0.0%	
Annual fee (payable on anniversary of registration)	20.00	-	20.00	20.00	0.0%	
Notices						
Temporary use notice submission fee	366.00	359.00	-	359.00	-1.9%	
Duplicate copy of temporary use notice following theft/loss/damage	16.00	15.00	-	15.00	-6.3%	
Occasional use notice submission fee	No fee	No fee	No fee	No fee	0.0%	
Permits						
Notification of 1-2 gaming machine in alcohol-licensed premises	50.00	50.00	-	50.00	0.0%	
Licensed premises gaming machine permit	Application for new permit	150.00	150.00	-	150.00	0.0%
	Application for variation of permit	100.00	100.00	-	100.00	0.0%
	Application for transfer of permit	25.00	25.00	-	25.00	0.0%
	Change of name or address	25.00	25.00	-	25.00	0.0%
	Replacement - theft/loss	15.00	15.00	-	15.00	0.0%
	Annual fee	50.00	50.00	-	50.00	0.0%
Club gaming permit	Application for new permit (standard)	200.00	200.00	-	200.00	0.0%
	Application for new permit (fast track)	100.00	100.00	-	100.00	0.0%
	Application for variation of permit	100.00	100.00	-	100.00	0.0%
	Application for renewal of permit (standard)	200.00	200.00	-	200.00	0.0%
	Application for renewal of permit (fast track)	100.00	100.00	-	100.00	0.0%
	Replacement - theft/loss	15.00	15.00	-	15.00	0.0%
	Annual fee	50.00	50.00	-	50.00	0.0%
Club machine permit	Application for new permit (standard)	200.00	200.00	-	200.00	0.0%
	Application for new permit (fast track)	100.00	100.00	-	100.00	0.0%
	Application for variation of permit	100.00	100.00	-	100.00	0.0%
	Application for renewal of permit (standard)	200.00	200.00	-	200.00	0.0%
	Application for renewal of permit (fast track)	100.00	100.00	-	100.00	0.0%
	Replacement - theft/loss	15.00	15.00	-	15.00	0.0%
	Annual fee	50.00	50.00	-	50.00	0.0%
Prize gaming permit	Application for new permit	300.00	300.00	-	300.00	0.0%
	Application for renewal of permit	300.00	300.00	-	300.00	0.0%
	Change of name or address	25.00	25.00	-	25.00	0.0%
	Replacement - theft/loss	15.00	15.00	-	15.00	0.0%
Family entertainment centre gaming machine permit	Application for new permit	300.00	300.00	-	300.00	0.0%
	Application for renewal of permit	300.00	300.00	-	300.00	0.0%
	Change of name or address	25.00	25.00	-	25.00	0.0%
	Replacement - theft/loss	15.00	15.00	-	15.00	0.0%

HOUSING & COMMUNITY COMMITTEE PROPOSED FEES AND CHARGES 2020/21						
		2019/20 Charge	2020/21 Proposed Charge			% change
			Application	Licence	Total fee	
Premises licences - applications						
Application for new premises licence (without provisional statement)	Adult gaming centre	1,128.00	1,119.00	-	1,119.00	-0.8%
	Betting (track)	1,128.00	1,119.00	-	1,119.00	-0.8%
	Betting (other)	1,128.00	1,119.00	-	1,119.00	-0.8%
	Bingo	1,128.00	1,119.00	-	1,119.00	-0.8%
	Family entertainment centre	1,128.00	1,119.00	-	1,119.00	-0.8%
Application for new premises licence (with provisional statement)	Adult gaming centre	770.00	767.00	-	767.00	-0.4%
	Betting (track)	770.00	767.00	-	767.00	-0.4%
	Betting (other)	770.00	767.00	-	767.00	-0.4%
	Bingo	770.00	767.00	-	767.00	-0.4%
	Family entertainment centre	770.00	767.00	-	767.00	-0.4%
Application for provisional statement	Adult gaming centre	1,128.00	1,119.00	-	1,119.00	-0.8%
	Betting (track)	1,128.00	1,119.00	-	1,119.00	-0.8%
	Betting (other)	1,128.00	1,119.00	-	1,119.00	-0.8%
	Bingo	1,128.00	1,119.00	-	1,119.00	-0.8%
	Family entertainment centre	1,128.00	1,119.00	-	1,119.00	-0.8%
Application for variation of premises licence	Adult gaming centre	770.00	767.00	-	767.00	-0.4%
	Betting (track)	770.00	767.00	-	767.00	-0.4%
	Betting (other)	770.00	767.00	-	767.00	-0.4%
	Bingo	770.00	767.00	-	767.00	-0.4%
	Family entertainment centre	770.00	767.00	-	767.00	-0.4%
Application for transfer of premises licence	Adult gaming centre	331.00	323.00	-	323.00	-2.4%
	Betting (track)	331.00	323.00	-	323.00	-2.4%
	Betting (other)	331.00	323.00	-	323.00	-2.4%
	Bingo	331.00	323.00	-	323.00	-2.4%
	Family entertainment centre	331.00	323.00	-	323.00	-2.4%
Application for reinstatement of premises licence	Adult gaming centre	331.00	323.00	-	323.00	-2.4%
	Betting (track)	331.00	323.00	-	323.00	-2.4%
	Betting (other)	331.00	323.00	-	323.00	-2.4%
	Bingo	331.00	323.00	-	323.00	-2.4%
	Family entertainment centre	331.00	323.00	-	323.00	-2.4%
Duplicate copy of licence following theft/loss/damage		15.00	15.00	-	15.00	0.0%
Change of name or address on premises licence		35.00	35.00	-	35.00	0.0%
Premises licences – annual fees						
Annual fee (payable 30 days after the licence takes effect, and then annually on the anniversary of the grant of the licence)	Adult gaming centre	525.00	-	486.00	486.00	-7.4%
	Betting (track)	525.00	-	486.00	486.00	-7.4%
	Betting (other)	458.00	-	486.00	486.00	6.1%
	Bingo	525.00	-	486.00	486.00	-7.4%
	Family entertainment centre	458.00	-	486.00	486.00	6.1%
Charity collections						
House-to-house collections						
Application for house to house collection licence		No fee	No fee	No fee	No fee	0.0%
Street collections						
Application for street collection licence		No fee	No fee	No fee	No fee	0.0%
Hypnotism						
Authorisation of hypnotism performance		No fee	No fee	No fee	No fee	0.0%

HOUSING & COMMUNITY COMMITTEE PROPOSED FEES AND CHARGES 2020/21						
	2019/20 Charge	2020/21 Proposed Charge			% change	
		Application	Licence	Total fee		
Scrap metal dealers						
Application for new scrap metal site licence (3yr)	284.00	236.00	59.00	295.00	3.9%	
Application for new scrap metal collectors licence (3yr)	205.00	183.00	30.00	213.00	3.9%	
Application to renew scrap metal site licence (3yr)	267.00	219.00	59.00	278.00	4.1%	
Application to renew scrap metal collectors licence (3yr)	189.00	166.00	30.00	196.00	3.7%	
Application to vary scrap metal licence - change of licensee details	16.00	16.00	0.50	16.50	3.1%	
Application to vary scrap metal licence - change of licensed sites	80.00	82.00	0.50	82.50	3.1%	
Application to vary scrap metal licence - change of site managers	47.00	49.00	0.50	49.50	5.3%	
Application to vary scrap metal licence - site to collectors licence	30.00	30.00	0.50	30.50	1.7%	
Application to vary scrap metal licence - collectors to site licence	142.00	107.00	40.00	147.00	3.5%	
Sex establishments						
Application for new sex establishment licence	2,020.00	1,835.00	240.00	2,075.00	2.7%	
Application for renewal of sex establishment licence	1,614.00	1,422.00	240.00	1,662.00	3.0%	
Application for variation of sex establishment licence	890.00	803.00	108.00	911.00	2.4%	
Application for transfer of sex establishment licence	402.00	410.00	-	410.00	2.0%	
Skin piercing, tattooing, etc.						
Application for registration of skin piercing, etc., premises	224.00	231.00	-	231.00	3.1%	
Application for registration of skin piercing, etc., operator	106.00	109.00	-	109.00	2.8%	
Street trading						
Street trading consent (annual) (1 year)	New (1 vehicle/pitch)	627.00	398.00	248.00	646.00	3.0%
	Renewal (1 vehicle/pitch)	627.00	398.00	248.00	646.00	3.0%
	Additional fee per extra vehicle/pitch	70.00	32.00	39.00	71.00	1.4%
	Interim substitution of vehicle	24.00	24.00	-	24.00	0.0%
	Other consent variation	137.00	139.00	-	139.00	1.5%
Street trading consent (single event)	Commercial event	153.00	156.00	-	156.00	2.0%
	Community/charity event	30.00	30.00	-	30.00	0.0%
Taxis and private hire - partly subject to public consultation (where stated)						
Driver licences						
Hackney Carriage Drivers Licence (3 years) [external e-form/checks]	New	190.00	-	271.00	271.00	42.6%
	Renewal	176.00	-	219.00	219.00	24.4%
	Theft/loss of badge	19.00	19.00	-	19.00	0.0%
Private Hire Drivers Licence (3 years) [external e-form/checks]	New	190.00	-	271.00	271.00	42.6%
	Renewal	170.00	-	219.00	219.00	28.8%
	Theft/loss of badge	19.00	19.00	-	19.00	0.0%
Dual HC/PH Drivers Licence (3 years) [external e-form/checks]	New	213.00	-	296.00	296.00	39.0%
	Renewal	199.00	-	244.00	244.00	22.6%
	Renewal & Upgrade	214.00	-	236.00	236.00	10.3%
	Interim Upgrade (+£1 / unexpired month)	65.00	-	69.00	69.00	6.2%
	Theft/loss of badge (per)	19.00	19.00	-	19.00	0.0%
Disclosure & Barring Service (DBS) enhanced disclosure * [in-house]	Recharged at cost + £15 admin		Recharged at cost + £15 admin			0.0%
External identity check (DBS route 2 verification) * [in-house]	Recharged at cost		Recharged at cost			0.0%
Driving licence verification check * [in-house]	Recharged at cost		Recharged at cost			0.0%

HOUSING & COMMUNITY COMMITTEE PROPOSED FEES AND CHARGES 2020/21						
		2019/20 Charge	2020/21 Proposed Charge			
			Application	Licence	Total fee	% change
Driver knowledge tests						
Hackney carriage written local/legal test	Full test	69.00	72.00	-	72.00	4.3%
	Conditions only	39.00	40.00	-	40.00	2.6%
Private hire written local/legal test	Full test	69.00	72.00	-	72.00	4.3%
	Conditions only	39.00	40.00	-	40.00	2.6%
Dual HC/PH driver written local/legal test	Full test	69.00	72.00	-	72.00	4.3%
	Conditions only	39.00	40.00	-	40.00	2.6%
Versant English language assessment	Test fee *	Recharged at cost	Recharged at cost			0.0%
	Administration fee	14.00	14.00	-	14.00	0.0%
Operator licences - subject to public consultation						
Private hire operator licence (5 years)	New (0-3 vehicles)	410.00	-	424.00	424.00	3.4%
	New (4+ vehicles)	690.00	-	717.00	717.00	3.9%
	Renewal (1-3 vehicles)	410.00	-	424.00	424.00	3.4%
	Renewal (4+ vehicles)	690.00	-	717.00	717.00	3.9%
Vehicle licences - subject to public consultation						
Hackney carriage vehicle licence (excludes compliance test fee)	New (1 year)	279.00	-	355.00	355.00	27.2%
	Renewal (1 year)	242.00	-	262.00	262.00	8.3%
	Renewal & substitution (1 year)	242.00	-	262.00	262.00	8.3%
	Interim substitution (remaining duration)	115.00	-	126.00	126.00	9.6%
	Transfer of ownership	58.00	-	60.00	60.00	3.4%
	Theft/loss of rear plate	20.00	15.00	-	15.00	-25.0%
	Theft/loss of front plate	20.00	19.00	-	19.00	-5.0%
	Change of vehicle particulars	55.00	55.00	-	55.00	0.0%
Private hire vehicle licence (excludes compliance test fee)	New (1 year)	217.00	-	234.00	234.00	7.8%
	Renewal (1 year)	217.00	-	237.00	237.00	9.2%
	Renewal & substitution (1 yr.)	217.00	-	237.00	237.00	9.2%
	Interim substitution (remaining duration)	115.00	-	126.00	126.00	9.6%
	Transfer of ownership	58.00	-	60.00	60.00	3.4%
	Theft/loss of rear plate	20.00	20.00	-	20.00	0.0%
	Theft/loss of front plate	20.00	20.00	-	20.00	0.0%
	Change of vehicle particulars	55.00	55.00	-	55.00	0.0%
Vehicle MOT and compliance test * (payable direct to test station)	Recharged at cost	Recharged at cost			0.0%	
Specialist vehicle MOT and compliance test * (stretch limos)	Recharged at cost	Recharged at cost			0.0%	
Other fees						
Duplicate copy of licence following theft/loss/damage	15.00	15.00	-	15.00	0.0%	
Replacement internal vehicle licence plate holder	2.50	2.50	-	2.50	0.0%	
General service charges						
Photocopies (per A4 side, at officers discretion, subject to legal restrictions)	0.20	0.20	-	0.20	0.0%	
Copy of interview recording following PACE interview (per tape/disc)	16.00	16.00	-	16.00	0.0%	
Copy of public register entry (where kept and made available by statute) (per entry)	15.00	15.00	-	15.00	0.0%	
Request for duplicate copy of licence following loss/theft/damage (where not otherwise listed)	15.00	15.00	-	15.00	0.0%	
Licensing pre-application advice (per whole or part hour)	44.00	45.00	-	45.00	2.3%	